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| **Use Case ID:** | 004 |
| **Use Case Name:** | Add User |
| **Description:** | Creates a new user profile |
| **Actors:** | CU Engage Admin |
| **Pre-Conditions:** | 1. User must not already exist  2. Organization must exist to add the new user to. |
| **Post-Conditions:** | 1. NewUser is added to database  2. NewUser must have access to their organizations information  3. NewUser has UserID and password to edit organization information. |
| **Frequency of Use:** | Whenever an organization needs to provide a member with the ability to edit their online information. |
| **Flow of Events:** | * User opens webpage portal to authentication screen. * Enters credentials, and goes to user’s home page. * Hit “Edit Organization” button. * Hit "Add New User" button. * User adds in UserID and temp password for the NewUser. * User commits the information. * System confirms that NewUser is added.s |
| **Variations:** | 1. Initial credentials are incorrect and the Admin is denied access.  2. Entered Username and/or password are of unsatisfactory character length and are rejected  3. Username is already in use. A new username must be entered. |
| **Notes and Issues:** | User must only have editing priveledges for their organizations information |
| **Developer Notes:** | This deals with username and password validation which will probably require 3rd party software. |